

CHESTERFIELD COUNTY PARKS AND RECREATION VOLUNTEER MONUMENT HALL OF FAME GUIDELINES

There are hundreds of volunteers in Chesterfield County who perform services daily for their community. *The Chesterfield County Parks and Recreation Volunteer Hall of Fame Monument* is designed to recognize those who have rendered unusual or outstanding volunteer service to the community.

NOMINATOR ELIGIBILITY

Nominations can be made by athletic organizations, friends, groups, businesses, non-profit service organizations, and others who can verify the nominee's qualifications for recognition. The nominator is responsible for providing complete and accurate information.

CRITERIA FOR SELECTION

1. The nominee must reside in Chesterfield County or have been a resident at the time the service was performed.
2. His or her work must reflect outstanding volunteer service.
3. A nominee may be nominated more than once.
4. Each nominator may nominate only one candidate per year.
5. The candidate should have served in a volunteer position for an extended period of time of at least **10** years.
6. The candidate must have been involved in at least **2** separate volunteer activities or capacities either with the same or separate organizations.
7. The organizations served by the candidate must be recognized as a sponsored, co-sponsored organization, or affiliated with the Parks and Recreation Department.
8. The candidate's efforts must have a lasting impact on the organizations or people served and the candidate's activities must extend beyond involvement primarily intended to benefit self or family members.
9. The candidate must be a person of high moral character.
10. The candidate must not have received any remuneration for his volunteer efforts.

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NOMINATION

Nominations must be made on the attached form. Please answer each section completely. **If space on the form is not adequate, a written or typed page listing the requested information about the nominee is acceptable.**

The Parks and Recreation Advisory Commission will annually identify and evaluate candidates in each magisterial district. The Commission (PRAC) may nominate up to **2** people in each district and those selected will be forwarded to the respective Board of Supervisors member for their approval and official nomination.

INDUCTION

The induction of the candidates will take place in the Spring of each year.

DEADLINE

Nominations must be mailed or faxed to:
Chesterfield County Parks and Recreation Department
P. O. Box 40
Chesterfield, Virginia 23832
Fax (804) 751-4131.

Deadline Date: **January 31, 2005**

Chesterfield County Parks & Recreation Dept.
P.O. Box 40
Cheserfield, Virginia 23832
Fax- (804) 751-4131

Deadline Date: **January, 31, 2005**

*Applications received after 5:00
p.m. this date cannot be
considered.*

CHESTERFIELD PARKS AND RECREATION VOLUNTEER MONUMENT HALL OF FAME

This form is to be completed and submitted by the nominating organization or individual.
Read the guidelines (page 1) carefully before filling out this form. If any assistance is
needed, please call (804) 748-1623.

PLEASE TYPE OR PRINT CLEARLY

Nominee Information

Name (Miss, Mrs., Mr.) _____
First Initial Last

Address _____
Street City State Zip

Phone # _____ Date of Birth _____ Age _____
Month/Day/Year

How long has the nominee been a resident of Chesterfield County? _____

Nomination Information

How was nominee selected? ☐ By Organization
☐ By Individual

Name of Organization or Individual _____

Address _____
Street City State Zip

Designated Contact Person _____

Title _____ Phone _____

Signature _____

PLEASE TYPE OR PRINT CLEARLY

List the activities, special achievements or other contributions that reflect the nominee's service to the community (activities must be as a volunteer). Please be specific. List number of years, number of hours of volunteer service, and state actual volunteer activities performed. Please be thorough.

Dates of Service	Number of Years	Hours	Volunteer Activities
From: _____ To: _____		Weekly _____ or Monthly _____	_____ _____ _____ _____
From: _____ To: _____		Weekly _____ or Monthly _____	_____ _____ _____ _____
From: _____ To: _____		Weekly _____ or Monthly _____	_____ _____ _____ _____
From: _____ To: _____		Weekly _____ or Monthly _____	_____ _____ _____ _____
From: _____ To: _____		Weekly _____ or Monthly _____	_____ _____ _____ _____

Identify the activity or activities that you as a nominator consider the nominee's most outstanding achievement.
